

SCG / GCC Department Meeting Jul 2011

Overview

- On performance appraisals... (?)
- Safety
- Meet our IIT contractors
- Goal Evaluation
- FY12 Budget
- Other Dept. Issues

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On performance appraisals...(?)



Safety: 10 Steps to a safer office

1. Keep clutter to a minimum.
2. Don't use a chair for a ladder.
3. Shut your drawers.
4. Stack smartly.
5. Adjust your workstation.
6. Take breaks.
7. Use electrical cords properly.
8. Inspect space heaters.
9. Never block fire sprinklers.
10. Do not block escape routes.

Meet our IIT contractors for the summer...

- Raman Verma (IIT)
 - Work on ANI network test bed with Dave
- Xi Duan (IIT)
 - Work on CEDPS with Parag

Goals Evaluations

- By Jul 8: all employees write accomplishment reports
- By Jul 29: managers...
 - review accomplishment reports
 - meet with employees to discuss past year and goal ideas for next review year
 - complete review forms
 - discuss overall ratings with 2nd-level reviewer
- This year review form allows for explicit input from project managers

FY12 Budget Status

- CD is finalizing SWF
- Preparing for M&S
- Writing Strategic and Tactical Plans
 - Grid (and Cloud) Strategic Plan (Keith)
 - Grid Services Tactical Plan (Gabriele)
 - Fermi Grid Tactical Plan (Steve)
 - Fermi Cloud Tactical Plan (Steve)

Other Dept. Issues

- Our dept. may be asked to turn off computing services on “hot” days.
- Who is the volunteer for the Jul dept. lunch?