

SCG / Grid Facility Department Meeting Feb 2010

Overview

- On Department Meetings... (?)
- Safety
- Training
- Integrated Quality Assurance (IQA)
- Personally Identifiable Information (PII)
- Department issues
- Department lunch

Feb 3, 2010

Gabriele Garzoglio

Computing Division, Fermilab

On Department Meetings... (?)



Safety

- CD has a good safety track record: thank you for continuing to do your job safely
- Watch for winter conditions (... unsurprising déjà vu from Jan meeting)
- Any other issues?

Training

- Employees are now required to take two new classes
 - Introduction to Integrated Quality Assurance
 - Protecting Personal Information at Fermilab
- Both have online material and test
- The laboratory is graded on how up-to-date employees' training is. Please, read the material and take the test asap.

Integrated Quality Assurance

- A quality system improves products and processes through better understanding of customer requirements
- This understanding is done through a series of proven “best practices”
- Fermilab implementation follows the American National Standard “Quality Guidelines for Research” (ANSI std)
 - Focus: “the application of quality systems on the main output of research institutions – the research results.”
- Integrated Quality Assurance relies on the commitment of individual participants and on their professional judgment

Personally Identifiable Information (PII)

- PII is any information that specifically identifies an individual
- “Protected” PII is PII that has a significant risk of identity theft if improperly disclosed (e.g. Name + SSN, Name + birth date/ location, ...)
- In a nutshell: you must not have any Laboratory Protected PII on any of your computers

Dept. Issues

- FermiCloud: Req is in purchasing. Expect that Requests For Quotes will be out today or tomorrow.
- CEDPS: we have enough funds to hire a student for a few months.
- OSG group position: we have extended an offer to a candidate. Negotiations are under way.
- OSG group may soon change name.

Department Lunch

- Ted is the lucky volunteer for Feb.
 - Any sneak peek on the plan?