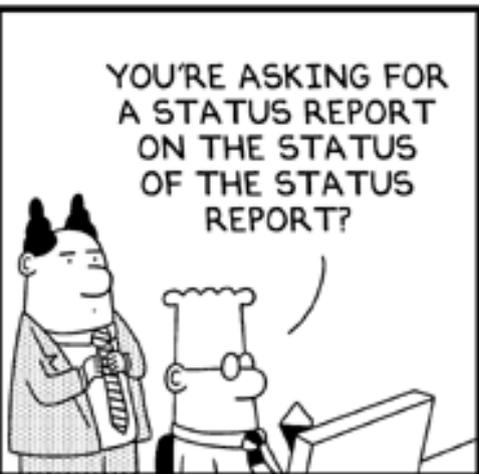


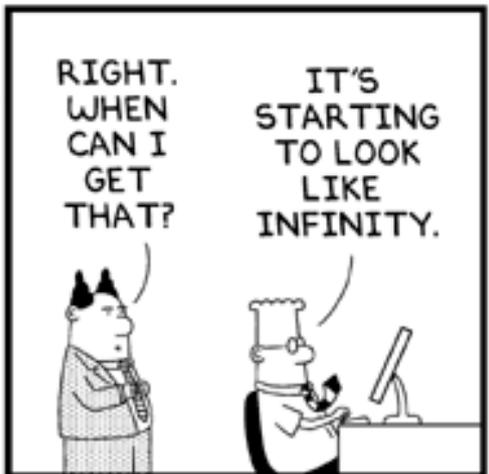
# Grid Facilities Department meeting



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# Agenda

- Safety
- Memos
- Holiday Vacation
- Fire Extinguisher Training
- Job Title Reclassification
- AOB
- Presentation

# Safety

- Workstation Review – don't wait for pain.
  - If have discomfort, call for a review

# Memos

- And I quote ---

“They are not usually sent out electronically,  
so no joy there.”

# Holiday Vacation

- Enter request into leave system as soon as you can
- Support issues need to be covered
- I am off next week, Keith is in charge

# Fire Extinguisher Training

- Recommendations from division
  - First response is to get out of the building
  - Safety of individual is paramount
- Fire Department recommends this also

# Job Title Reclassification

- Timeline

- 3<sup>rd</sup> week of Nov

- Letter from Pier

- On-line web presentation

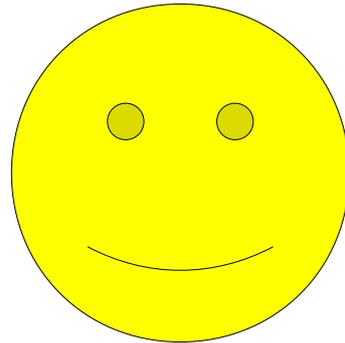
- 2<sup>nd</sup> and 3<sup>rd</sup> week of Dec

- Briefing sessions

- 3<sup>rd</sup> week of Dec

- Individual meetings with supervisor

AOB



# Presentation

- Dave talking about Frontier